

COLLEGE ASSESSMENT POLICY

ASSIGNMENTS OR ASSESSMENT TASKS: YEARS 7-12

- Each student is expected to perform the tasks which are part of the Assessment programme and all tasks are to be completed or submitted on the set day.
- Failure to complete or submit on the set day will result in a zero score being recorded, unless:
 - A valid illness occurs. In Years 11 & 12 this must be supported by a Doctor's certificate. Years 7-10 require a note of explanation from a parent/guardian. A substitute task will be given by the Subject Co-ordinator where possible.
 - A valid case of misadventure occurs, which can be proven. A substitute task will be given by the Subject Co-ordinator where possible.
- Students should note that absences due to holidays taken outside the scheduled holiday periods would not constitute a valid case of misadventure.
- Should it not be possible to provide an alternative or substitute task, the Principal may, in extreme cases, authorise an estimate.
- If a student's performance is affected by illness or misadventure, the parent must contact the College on the day of the exam or task.
- Any student who seeks to gain an unfair advantage in an assessment task may be awarded zero for that task.